Permit #F00057183

FilmL.A., Inc.
1201 W. 5th Street, Suite T-800
Los Angeles, CA 90017
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00057183 **Type of Permit:** FILMING **Release Date:** 10/12/2012

Production Company OPEN 4 BUSINESS PRODUCTIONS

Insured Company Name OPEN 4 BUSINESS PRODUCTIONS

Contact Phone No. 1 818-655-6970
Contact Phone No. 2
Fax
Address 9336 W WASHINGTON BLVD,
CULVER CITY, California 90232

Production Title THE MINDY PROJECT

Type of Production TV Sitcom

Producer Michael Spiller Mychelle Deschamps

Director Michael Spiller

1st AD Eric Jewett

Production Manager Lori Zerweck

FilmL.A. Coordinator Naomi Kajiyama

Location Manager Michelle Latham
Primary Phone Mobile - 323-528-8140
Secondary Phone Office - 818-733-2377

Location Assistant Marc Meeks
Primary Phone Mobile - 323-528-8140
Secondary Phone

Fees

Posting 600	$138.00
Notification Charge	$230.00
FILMLA FILM APPLICATION FEE	$625.00
LA CITY FIRE SAFETY OFFICER	$1,088.00
LA CITY FIRE DEPARTMENT SPOT CHECK SURCHARGE	$85.00
LAUSD STANDARD DEPOSIT	$1,000.00
LAUSD USE FILMING REGULAR FEE	$3,300.00
LAUSD USE FILMING HALF DAY FEE	$1,650.00
LAUSD STANDARD CUSTODIAL FEES	$682.00

Total Permit Fee $8,798.00

Number of Locations 1

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Summary Information — Location

Permit Number	F00057183	**Location Manager**	Michelle Latham
Production Company	OPEN 4 BUSINESS PRODUCTIONS	Primary Phone	Mobile - 323-528-8140
Insured Company	OPEN 4 BUSINESS PRODUCTIONS	Secondary Phone	Office - 818-733-2377
Production Title	THE MINDY PROJECT		

Location Address 10625 Plainview Ave, Los Angeles, CA, 91042

Location Name VERDUGO HIGH SCHOOL

Location Type School

Location Description LOS ANGELES UNIFIED SCHOOL DISTRICT

Prep Dates 10/14/2012 - 10/15/2012 05:00 - 12:00 2 days

Film Dates 10/15/2012 - 10/15/2012 07:00 - 21:00 1 day

Strike Dates 10/15/2012 - 10/15/2012 21:00 - 23:00

Open or Closed to the Public Open

Generic Conditions
Community Survey Obtained
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity
No interference with vehicular or pedestrian traffic

Please see attached documents
Open4Biz.Mindy.57183.WT.pdf
Open4Biz.Mindy.57183.AL.pdf

Equipment on Location

Type	Quantity
5 or 10 ton trucks	5
Cast/Crew vehicles	75
Cube Trucks	3
Generator	1
Honey Wagons	1
Motor Homes	5
Picture vehicles	2
Portable restrooms	2
Semi Trucks	5
Stakebed Trucks	5
Trailers	2
Vans	4

Personnel on Location

Type	Quantity
Cast	5
Crew	75
Extras	20
LA City UFSO assigned	30050

Filming Activities Interior Dialogue; Volleyball game; (Prep: 10/14 0800-1200 hrs; 10/15 0500-0700 hrs: Catering and equipment vehicle load in);

Jurisdiction **Political:** Los Angeles City - Council District 07 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Location Notes LICENSE AGREEMENT COORDINATED THROUGH FILMLA'S PROPERTY MANAGEMENT DEPARTMENT. LOS ANGELES CITY FIRE DEPARTMENT WALK THRU REQUIRED FOR ALL SCHOOL

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LOCATIONS.

Approvals	LOS ANGELES POLICE DEPARTMENT	Eliot Hernandez
	LOS ANGELES CITY FIRE DEPARTMENT - FILM UNIT	Vincent Owens

Coordinator Note FILMING IN SMALL GYM AND HALLWAYS

Coordinator Note Must contact school directly to occupy any school loading zones

Coordinator Note Spot check for prep 10/14 ok per Insp Roth

Coordinator Note UFSO required 10/15 0500-2100 hrs per Insp Roth

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Posting "No Parking" signs E/S IRMA AVE., SUMMITROSE ST. - 200' NORTH
W/S PLAINVIEW AVE., HILLROSE ST - 200' SOUTH

Approximate Footage 301 - 600 **Log Number** 44200

Date(s) 10/15/2012 to 10/15/2012 **Time(s)** 00:00 to 00:00

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LAFD Activity Report

Permit #F00057183
FSO Required X
SPOT CHECK

SCHOOLS & CHURCHES FILMING / PRODUCTION ACTIVITY LOCATION EVALUATION REPORT

NAME OF FACILITY: **VERDUGO HILLS HIGH SCHOOL** date of contact: **10/11/12**

FILM/ CREW PRK/ BASE CAMP: **10625 PLAINVIEW AVE LOS ANGELES, CA 91042**

PRODUCTION CO. NAME: **NBC ' THE MINDY PROJECT'** FILM LA #:

DATE(S) OF FILMING OR PRODUCTION ACTIVITY: **OCT 14, & 15**

TIME(S) OF FILMING OR PRODUCTION ACTIVITY: **UFSO REQUIRED 15TH - 0600--2100 HRS**

Approval of filming or production activity location(s) are contingent upon the area(s) meeting the following criteria:

A. A walk-through inspection of all proposed filming or production activity areas is to be done a minimum of 48 business hours in advance of the proposed filming or production activity date. This walk-through inspection shall be done by a Film Unit Inspector. (LAMC 57.01.32)

1 A representative from both the school/church and the production company shall be present during walk-through.

2 The walk-through shall identify shall identify the area(s) to allow filming or production activity **without** disruption to regular operations operations of the school or church.

B. Proper barriers shall be established to ensure separation of children and any filming equipment, generators, apparatus, or any production activity.

C. Filming or production activity shall be confined to areas remote from students or children (separate building, vacant wing, separate floor, etc.)

D. Exiting of students and film crews shall not be co-mingled. Exits designated for students shall be for their exclusive use, no exceptions.

E. Corridors, hallways, stairways, exits, and fire protection equipment shall be maintained unobstructed at all times. (CCR Title 19, Sec 3.11 LAMC 57.33.11, 57.33.07)

F. Storage is not allowed in hallways. All equipment not in use shall be stored in vacant rooms. Equipment on "stand by" in any corridor **is prohibited**. (CCR Title 19, Sec 3.11, LAMC 57.33.11)

G. Any time the school fire alarm is activated, all members of the film company shall participate in the evacuation. (LAMC 57.111.06)

H. The overcrowding of any room is prohibited. Occupancy load requirements shall be based on the use of the room or area and the Fire Safety Officer's judgment. (LAMC 57.33.04A)

I. The attaching of lights or other items to sprinkler piping is prohibited. The blocking or covering of any sprinkler head is prohibited. (LAMC 57.138.09)

J. Cables shall be matted, flown, or positioned so as not to obstruct any exit passageway. (LAMC 57.33.11)

K. Smoking is prohibited at any time while on school grounds or inside any school building (LAMC 111.09)

L. Fire Department access shall be maintained into the school building, yards, sprinkler inlets, sprinkler shut-offs, and hydrants. The Fire Safety Officer shall arrive at the location early to ensure filming or production activity trucks are parked properly, normally as close as possible to the filming locations or production activity area (LAMC 57.111.07, 57.138.04)

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LAFD Activity Report

SCHOOLS/CHURCHES FILMING OR PRODUCTION ACTIVITY LOCATION

EVALUATION REPORT - Page 2

M. Production activity shall include, but not be limited to: filming, use as Base Camp or parking, load-in, or strike.

The above list does not cover all code sections that would be applicable to schools, and does not abrogate the authority or responsibility of the Fire Safety Officer assigned to all schools/churches filming locations or production activity area

Brief description of approved location(s) and restriction(s), if deemed necessary.

DESCRIPTION: UFSO REQUIRED 15TH ONLY 0600-- 2100 HRS
UFSO WILLREMAIN WHILE SCHOOL IN SESSION/ EXTRAS AT SCHOOL

FILM- SMALL GYM -- VOLLEYBALL PRACTICE
HALLWAY-- 1ST FLOOR/ MUSIC HALL

NO SMOKE
NO FX- FACP WILL NOT BE BYPASSED WITHOUT UFSO PRESENT
CAST/ CREW- 90 EXTRAS- 110
PREP/STRIKE CREW WILL WEAR ID -- 14 TH -- PREP SPOT HCECK
***ALL FILM CO. PERSONNEL ARE REQUIRED TO HAVE VISIBLE ID AT ALL TIMES/ ANY MEMBER OF THE FILM CO., INCLUDING CREW, EXTRAS,AGENCY, FOUND IN AN UNAUTHORIZED WILL BE REMOVED IMMEDIATELY FROM THE PREMISES/ FILMING**
FILM CO. WILL CEASE FILMING DURING PASSING PERIODS/

NBC ' THE MINDY PROJECT
VERDUGO HIGH 10625 PLAINVIEW

I agree to the above conditions and accept the responsibility of ensuring that all safety requirements are adhered to.

Note: Any alterations, modifications and/or changes in stated conditions, are subject to Safety Officer's approval.

	email:		
Locations Manager:	X 818 733 2678	CELL	(310) 739-2687
PRINT NAME:	MICHELLE LATHAM	:	STANLEY
	email: dino5877@aol.com		
School/Church Representative:	X	Phone:	(626) 533-4380
PRINT NAME:	DINO STIRPE	FAX	
	email:		
Fire Inspector:	X	Office Phone:	(213) 978-3675
PRINT NAME:	LYNN MCKAY ROTH		

APPROVED X DENIED

LAFD (213) 978-3670
(213) 978-3613

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Appointment of As Authorized Agent and Representative

I certify that I am a representative of Open 4 Business ("Principal") and am authorized to enter into binding contractual agreements on its behalf. I further certify that I am authorized by Principal to appoint other representatives and agents for Principal and to give such representatives and agents authority to enter into and bind Principal to agreements relating to the issuance of and compliance with location film (e.g. theatrical television, commercial and other motion picture filming) and still photographic permits, including the permits themselves and any riders (amendments) to such permits. Acting on behalf of the Principal in my capacity as its authorized representative, I appoint "Stanley Location Services INC". and its employees and agents (" SLS ") as Principal's authorized representatives and agents to apply for location film (e.g. theatrical television, commercial and other motion picture filming) and still photographic permits on behalf of Principal through Film L.A. Inc of Southern California for any city, county or other jurisdication where Film LA operates; to negotiate discuss, accept , modify, agree to and bind Principal to the terms and conditions of such permits (including all restrictions and/or community guidelines applicable to any such permit); and to execute such permits on behalf of Principal. Principal understands , acknowledges and agrees that it (and/or insurer) remains responsible and liable for all obligations imposed by or incidental to any permit or rider issue to Principal signed by any employee or agent of (including any coordinator, runner or messenger used by) SLS . Principal further agrees to comply with the terms and conditions of any such permits and hereby appoints SLS as an authorized representative to facilitate compliance with such terms and conditions following issuance of any such permits and to enter into agreements for Principal with respect therto. Any person, agency; entity or organization (including Film LA) and any city, county or other jurisdiction where Film LA operates) may rely upon this appointment and need not obtain further authorization for any act described herein. Any original or faxed copy of this appointment shall be sufficient, and may be treated as an original for all purposes. The appointment may be revoked by Principal at any time in writing delivered to Film LA, but in any case shall expire one (1) year from the date of execution set forth below.

I declare under penalty of perjury under the laws of State of California that I am authorized to appoint WLS as agent for Principal, and based upon that authority I hereby appoint SLS as Principal's agent as set forth herein.

STANLEY LOCATION SERVICES INC.
591 E. Los Angeles St.
Simi Valley, CA 93065

818.706.8022 office
818.253.7052 cell
888.846.6011 fax

Dated: 6/5/12

Name of Principal: Open 4 Business

Representative's Signature: M Latham

Print Representative's name: Michelle Latham
Representative's Title: Location Manager
Principal's Address: 100 Universal City Dr
Universal City Ca 90068

Principal's Telephone: (323 - 528 - 8140

NO PERMIT